App. F. IX-4

Previous References

1926.)

CB

File No. 220/26

Serial Nos. 142

Later References

CB 220-26-344

CB 57-9-142

General and Revenue Secretariat.

Serial Nos. 142

Part B for May 1927

SUBJECT

Appointment of a whole time Personal Assistant to the Deputy Commissioner, Bangalore

To The Revenue Commissioner in Mysore
" Comptroller, Mysore Govt. Treas'
Fe. Sect.
G.O. 3495-6/C.B. dt 15/3/27

Sanctions the appointment of a full time Personal Assistant of the status of an Assistant Commissioner to the Deputy Commissioner, Bangalore & directs that the cadre of Assistant Commissioners be increased accordingly by one

(For Disposal at a Meeting)

No. C. 383
of 1926-27

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT

(clause XII of the schedule)

Proposal to appoint a whole time Personal Assistant to the Deputy Commissioner, Bangalore District.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

Chief Secretary to Government.

11th April 1927.

10538/1/4

First Member of Council. Lee 12/4/27

Second Member of Council. (on leave)

1882/1/4

Third Member of Council. CSS 12/4

D2

5371.

G. R. S. III—1] 1926

GENERAL AND REVENUE SECRETARIAT.

NOTES.

KR File No.

FILE HEADING.

A whole time Revenue Assistant—to the Bangalore Dt Office.

From

The Revenue in Mysore

No. CC 44/25-26. Dated 24-1-27 Received 25-1-27.

Diary No. 5371.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

Forwards copies of communications received from the Deputy C. of Bangalore Dt & recommends that a whole-time Revenue Asst be appointed to the D.C. Bangalore Dt, that the sanction of the Govt be accorded to the appointment being sanctioned for one year & that necessary or otherwise of continuing the appt of whole-time Assistant after the expiry of that period.

NOTES AND ORDERS.

Submitted for orders.
26-1-27 HK
26/1/27 Chief Secy

28/1

3 The appointment may be sanctioned for one year. The Govt concurred with the proposal in consultation with the Commissioner of Publicity & Commerce. The Govt superannuation

NOTES—First Sheet.

WD 1831—GPB—30,000—1-8-21

General and Revenue Secretariat | L. R. File No. | of 192

Serial No.

mess ... can ... be ... with ... additional cost ... be ... by ... Govt ...

28/4/27

Secretary ... Govt ... Rail Way

28/29/1

Offg 30.1.27

FINANCIAL SECRETARY Received upto 31 JAN. 1927

Fl. 2323-26.

FINANCIAL SECRETARY 1 FEB. 1927 No. 3138

A | 4 One of the supernumerary officers, among the Prob. Asst. Comrs to be confirmed, may be posted to Bangalore Dt. pending his absorption.

5 On financial grounds, I cannot support the additional appointment even temporarily for one year.

6 When once such appointment is made it will have to be continued indefinitely if not on the permanent basis.

1.2.27.

8242/3/2

5 (A) This ... done as a temporary measure; & the question ... when the Pro. Asst ... is absorbed.

4/2/27

8307/5/2

Mr Srinivasan, one of the Prob. Asst Comrs, recently confirmed, has latterly been posted to Bangalore Dt. Shall we ask the Govt if he cannot utilise the services of Mr Srinivasan in the capacity of a person ... Asst ... 1st ... vacancy

NOTE—Contn. Sheet

P.A. to C.E. Bgre. 5371 6835

WD 01229—GPB—37,500—1-9-26

App. F. III—2]

General and Revenue Secretariat

LR File No. 347 of 1926

Serial No.

A draft is put up.

MW 8-2-27 HMK 9/2/27 9/2/27 MW

2 Re R 4925 9/2/27

Inquiries whether the D.C. can not utilise the services of Mr. Srinivasan, one of the Pro-tem recently employed & posted to Bangalore Dt., in the capacity of a Personal Asst.

From the R.C. CC44/26-27 23-3-27

States that the D.C. was

Rec'd 19-2-27 MW 9/2

utilising the services of Mr. Srinivasan in the capacity of Personal Asst & supports the proposal that the office of the Personal Asst to the D.C. maybe made permanent & the cadre of Asst's ~~ers~~ increased accordingly.

To this file maybe transferred to the C.B. for necessary action.

MW 26-3-27 It the proposal is for consideration MW 28/3

Agreed

MW 26/3

12 A personal Asst would always be necessary for Bangalore Dt. It is better to require this and increase the cadre as proposed by R.C. There is of course no increase of cost at present as we have surplus officers

10229/4/4

5225/31.3.27

R: 3339-26 30-3-27

First Member

I agree MW 29/3

Secy. Thro' opinion expressed in my note of 1.2.27 MW 31/3/27

NOTE—Contn. Sheet

6185

WD 01229—GPB—37,500—1-9-26
App. F. III—2]

General and Revenue Secretariat

L R File No. 347 of 1926

Serial No.

DEWAN'S OFFICE.
8 APR. 1927
8019

14

(1) The Bangalore Division has a great deal of miscellaneous work, & I am inclined to agree with the Chief [redacted] the Deputy Sub Division is also heavy, & such Taluks may perhaps be added to Civil Stations.

2 D.D. may kindly note Sept 9 on A in D.C's letter. If the new System registers have been introduced, what is meant by reconciled personal & Cheque registers?

10/5/14 per

16 [illegible] D.S. 21/5/14

2 [illegible] attended to

May be considered in Council.

Mr 9.4.27

Circulate

Mr

11/4/27 9/4

NOTE—Contn. Sheet

Extract from the Proceedings of the 797th *Meeting of the Council of His Highness the Maharaja, held at Bangalore on the* 22nd April 1927. *19*

192. Subject. - Clause v of the schedule.

Proposal to appoint a whole-time Personal Assistant to the Deputy Commissioner, Bangalore.

OPINION OF THE COUNCIL.

A Personal Assistant may be appointed in addition to the Civil Officer, the latter being entrusted also with the excise work of the District.

(Signed) Mirza M. Ismail,

Dewan of Mysore.

"EXTRACT"

Chief Secretary to Government.

WD 433—GPB—1,000—1-9-26

G. R. S. 12]

W D 473—GPB—1,000—12-9-18

C383

General and Revenue Secretariat.

File No. of 191

Subject. - Proposal to appoint a whole-time Personal Assistant to the Deputy Commissioner Bangalore.

Extract from the Proceedings of the Council is put up.

Forwarded, with compliments, to the Financial Secretary to Government, under paragraph 9 * of the Government Order No. G. 17572-8—G. M. 676-17-1, dated 22nd June 1918.

By Order,

Chief Secretary to Government.

24/4/27

FOR FAVOUR OF FINAL NOTE.

FIRST MEMBER. 26/4

Final Note signed by the Member is placed in file

27/4

S. N. Subs

Dewan 27/4

28/4/27

*9. (a) If the views expressed by the Financial Secretary in any case, whether original or un-officially referred, are not accepted by the Member of Government in charge, or by the Dewan and Members of Council, as the case may be, the file containing the discussions shall be sent to the Financial Secretary a second time, in order to enable him, in cases in which he considers that the orders proposed to be issued are opposed to financial rules of Government or to recognised financial principles or for other reasons of a financial nature, are open to objection, to record a respectful representation to that effect, which will be placed by the Dewan before His Highness the Maharaja for consideration.

(b) All cases sent to the Financial Secretary under this rule should be treated as immediate and returned to the Department concerned within three days of receipt.

11057/26/4

DEWAN'S OFFICE.
Received on
28. APR. 1927
Reg. No 82+52.

Final Note by the First Member of Council.

Subject :—

Appointment of a whole-time Personal Assistant to the Deputy Commissioner, Bangalore.

Flag A

The Revenue Commissioner in his letter dated 20th January 1927 recommended the appointment of a whole time Personal Assistant to the Deputy Commissioner, Bangalore District, in view of the representation of the Deputy Commissioner, Bangalore, that the existing Personal Assistant who was also entrusted with the duties of the Civil Officer, the Revenue Sub Division Officer, Bangalore Division, and the Excise Officer in respect of Bangalore Taluk, was not able to devote much attention to the work of the Deputy Commissioner's office, and that it was impossible for the Deputy Commissioner to attend to all the routine work of the office, besides devoting adequate attention to other important work, and the despatch of business in the District office was consequently seriously hampered.

B. The Financial Secretary suggested that one of the Supernumerary officers among the Probationary Assistant Commissioners to be confirmed might be posted to Bangalore District pending his absorption. As such

C. an officer has been posted to Bangalore District. Enquiries were made if the services of that officer could not be utilised in the capacity of a Personal Assistant. In reply to this the Deputy Commissioner has

D. again pointed out the necessity for a full time Personal Assistant and requests that the office may be made permanent and the cadre of Assistant Commissioners increased.

As the Bangalore District office has a great deal of miscellaneous work there is necessity for a full time Personal Assistant. The

E. question was considered in Council who were of opinion that a Personal Assistant might be appointed in addition to the Civil Officer, the latter being entrusted with the Excise work of the District in addition to his duties as Civil Officer and Sub Division Officer for Bangalore

Taluk.

The opinion of the Council may be graciously approved.

K Heaudy

Bangalore,
27th April 1927.

MEMBER OF COUNCIL.

Submitted to His Highness.

I submit herewith a Final Note by the First Member of Council on the subject of Appointment of a whole-time Personal Assistant to the Deputy Commissioner, Bangalore District, for His Highness' gracious approval.

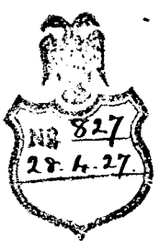
K Chandy

Dewan. in Chge

25/4/17

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.



Appointment of a whole-time Personal Assistant to the Deputy Commissioner, Bangalore.

814

Order.

~~KRW~~
2/5/27

Chief Secy
3/5

C 383.

General and Revenue Secretariat

SUBJECT

Appointment of a whole-time Personal asst to the Deputy Com^r, Baucalore.

(*)

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indications to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

33. The Secretaries concerned should see that orders in the cases referred to above are issued at once and that the files are returned immediately after to the Chief Secretary for circulation to the Members.

34. In all other cases, the files will first be circlated to the Members of Council at headquaters and then sent to the Secretariat coneerned for the issue of orders.

Circulated to Members of Council for perusal of His Highness' orders before /after* issue of orders. (*Vide* Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure.)

By Order,

Chief Secretary to Government.

Through the Secretary to Government,

.....Department.

FIRST MEMBER OF COUNCIL. (Seen)

SECOND MEMBER OF COUNCIL. (Seen)

Third

~~EXTRA~~ MEMBER OF COUNCIL. 4/5

2645-

35/5-

NOTE- Contn. sheet.

4/5

VW/-6/15

General and Revenue
Secretariat

SUBJECT

(*)

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indication as to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

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Circulated to Members of Council for perusal of His Highness' orders before/after issue of orders. (Vide Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure.)

By Order,

Chief Secretary to Government.

Through the Secretary to Government,

.....Department.

FIRST MEMBER OF COUNCIL.

SECOND MEMBER OF COUNCIL.

EXTRA MEMBER OF COUNCIL.

Note: Orders after

WD 01229—GPB—37,500—1-9-26

General and Revenue Secretariat | File No | of 1927 1464

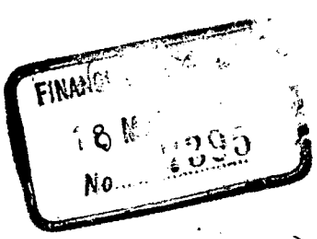
Serial No.

Draft. G.O. dated.
mr
Typed 13/5/27

Issue
Yes
15/5

Fe. Com. 332

Vide paras 4, 5, 6 & 13 for F/D. Opinion — Sanctd. by Hon'ble Dpt. Affairs Dated.
By. 17/5



For perusal
Bm
17/5

Fe 88 1
18/5
Bm

Read 18/5

5 pm

Fe. Com. No. 332 Dated 17/5/27

2 G.O. No 3495-96/C.S. Dt 17.5.27
To The Rev. Comr.
Campbellpore Div. Attock
Sanctions the appt of a full time personal Asst. of the Status of an Asst. Comr, to the D.C. Rawalpindi & directs that the Cadre of Asst. Comrs be increased accordingly by one.

61

NOTE.—Contn. Sheet

42C82

LR 347-26-1

No. C.C.44/25-26.

OFFICE OF THE REVENUE COMMISSIONER
IN MYSORE,

Dated Bangalore 20th January *192*7.

FROM

C. S. BALASUNDARAM IYER, Esq., B.A.,
Revenue Commissioner in Mysore.

D 5371
25-1-27

The Chief Secretary to the Government
of His Highness the Maharaja of Mysore,
Bangalore.

Subject:- Whole time Personal Assistant to the Bangalore District Office.

SIR,

I have the honor to forward herewith copy of a memorandum of the Deputy Commissioner, Bangalore District, (late Mr. Venkoba Rao) emphasising the urgent need of having a full-time personal Assistant to his office. He states that the duties of the Personal Assistant who is also the Civil Officer, the Revenue Sub Division Officer in charge of Bangalore Taluk and the Excise Officer in respect of the area under his charge are many, and that the centralisation of all these duties in one office has resulted in the work turned out not being up to the desired standard. As Civil Officer he has to be frequently away for days together to be present at the Field ~~Practices~~ ~~Practices~~ Practices of the British Military Forces. As Sub Division Officer in charge of Bangalore Taluk, he has got a number of Revenue Inspections sales etc., to conduct, which necessitate his absence from head-quarters now and then. The excise work relating to the city also requires the personal Assistant to have a close supervision over the work of the subordinate staff and to make frequent inspections of depots and shops to check the malpractices of the contractors and their vendors. All these duties are reported to reduce the time at the disposal of the officer for work in the District Office to such an extent that he is unable even to see to the tappals and sign urgent papers for some days together. Even on days on which the personal Assistant is at head-quarters, his time is taken up with cases posted for hearing and he is unable to devote more than an

P.T.O.

an hour or so to the work of the District Office. On account of all these duties the Personal Assistant is reported to have not got sufficient time even to check the work of his own office, much less to attend to the routine work of the District Office. This has necesitated the Deputy Commissioner to devote his own attention to the routine duties of the District Office much to the prejudice of his more important and urgent duties. In these circumstances the Deputy Commissioner states that a full-time Personal Assistant is necessary and that in the interest of the efficiency of the District Office work, the proposal may be viewed favourably and sanctioned by Government.

The present Deputy Commissioner also (Mr. S. Hiriannaiya) has brought to notice that the despatch of business in the District Office is seriously hampered owing to the want of a full-time Personal Assistant vide copy of his letter enclosed. He states that during the past few days he has been in charge of the District, he has tried to keep watch over the routine and important matters and found their number growing every day, and that it is impossible for the Deputy Commissioner to attend to all the routine work himself besides devoting adequate attention to other important work and that if there is to be a satisfactory improvement in the despatch of Revenue Work, the help of an efficient whole-time Assistant Commissioner is absolutely necessary. He therefore requests that a whole-time Personal Assistant may be sanctioned for the District - if necessary for a period of one year to start with and that the matter may be reconsidered at the end of that period.

In view of the circumstances set forth by the two Deputy Commissioners, I beg to recommend the appointment of a whole-time Personal Assistant to the Deputy Commissioner of Bangalore District as in the Mysore District. If necessary, as suggested by the Deputy Commissioner Mr. Hiriannaiya the appointment may be sanctioned for a period of one year and the necessity or otherwise of continuing the appointment as whole-time considered after the expiry of that period.

I have the honour to be,
Sir,
Your most obedient servant,

V S Balasundaramiyer

Revenue Commissioner.

K.V.
Cor

DEPUTY COMMISSIONER'S OFFICE,

Bangalore District,

Dated, Bangalore, the 28th May 1926.

MEMORANDUM.

The Personal Assistant to the Deputy Commissioner, Bangalore District, is now entrusted with the duties of the Revenue Sub Division Officer in charge of the Bangalore Taluk, the Civil Officer and the Land Acquisition Officer in respect of the properties to be acquired in the Bangalore Taluk for the Bangalore City Municipal Council and the Government. Since the abolition of the appointment of the District Excise Officer, he is also in charge of the Excise work of the Bangalore Taluk. Prior to November 1920, all these duties were being discharged by four Gazetted Officers of the rank of Assistant Commissioners. There was a full time Personal Assistant to the Deputy Commissioner and the Civil Officer was also in charge of the Revenue Administration of the Bangalore Taluk. The acquisition work relating to Bangalore City was being done by the Chief Officer of the Municipal Council and on the abolition of that post in December 1922, these duties were transferred to the Personal Assistant. The post of the District Excise Officer who was also looking after the Excise work in the District Office ceased with effect from 1st July 1921.

2. The duties of the Civil Officer consist of:----

(i) Previous consultation with the Military Authorities as to the arrangements required to be made by the Civil Authorities.

(ii) Preliminary arrangements on the spot to notify to the villagers of the area to be cleared, to provide the supplies that may be required and secure the help that may be needed by the Police and the Revenue Departments as well as by the villagers.

P.T.O.

(iii) Supervision of the operations - while they last.

(iv) Settlement and payment of compensation to persons required to be out of the danger zone, and also payment for supplies made.

(v) Enquiry into complaints of damage done, articles not paid for, accidents, &c.,

All the fore-going duties require immediate attention and the personal attendance of the Officer on the spot at the time and sometimes for a few days after the field practice is over.

3. The duties devolving on this Officer as Revenue Sub Division Officer and Excise Officer in respect of the area under his charge are many. The revenue work of the Head Quarter Taluk with an extensive area wherein Government revenue of over 15 lakhs has to be collected is by no means light. The Excise work relating to the City requires close supervision over the work of the Subordinate Staff and frequent inspections of depots and shops to check the malpractices of the contractors and their vendors.

4. As Personal Assistant to the Deputy Commissioner, he has to be in immediate charge of the District Office in all its branches, attend to the tappal, dispose of routine correspondence and urgent and important papers in the absence of the Deputy Commissioner on tour, exercise close supervision over the work of the officials by checking their personal ledgers and the papers pending with them at frequent intervals, see to the prompt submission of reports and returns due from the office and also prepare notes in important cases.

5. Now the centralization of the aforesaid duties in one officer has resulted in the work turned

turned out not being upto the desired standard, and especially led to the attention of the Officer being diverted to more urgent calls in the mofussil to the sacrifice of his duties in the District Office as Personal Assistant. To cite an instance, the officer was engaged on his duties as Civil Officer for about 67 days since the commencement of this official year (from 1st July 1925 up-to-date). This along with his other duties as Sub Division Officer, Acquisition Officer and Excise Officer reduces the time at his disposal for work in the District Office, to such an extent that he will be unable even to see to the tappals and sign urgent papers for some days together. If on these days the Deputy Commissioner happens to be absent from the Station, urgent papers have either to go under the signature of the District Sheristedar or under the signature of some other officer in the Station unconnected with the Department. Even on days on which the Personal Assistant is at Head Quarters, his time is so taken up with cases - Revenue, Criminal, Muzrai and Acquisition - posted for hearing, that he finds himself unable to devote more than an hour or so at the fag end of the day to the work of the District Office. During the recent inspection of the Sub Division Office, Bangalore, it was found that the combination of these varied duties did not leave the Sub Division Officer sufficient time to check the work of his own office and what effective supervision he could exercise over the work of ~~the~~ the District Office in these circumstances can be easily understood.

6. The Personal Assistant not being fully available for the District Office work, it has become neces-

necessary for the Deputy Commissioner to devote his attention to these routine duties, and his more imporant and urgent duties, are to this extent prejudiced. Urgent and imporant work should always have preference and in attending to these, the time that could be devoted to these routine duties would be reduced to a corresponding extent, and as out-door work and inspections of offices cannot be put off, routine work which can only be taken up as time permits, is likely to fall into arrears. The duties which the Deputy Commissioner has to attend to by himself are too many to need any recapitulation here. Apart from inspection of villages, and of spots connected with disputes and of important institutions in the District, he has to attend several meetings where he has to be present in his official capacity. So many as 215 * offices in the District in the several branches of the District Administration have to be inspected in a year. These inspections do not consist of merely formal visits and are expected to embrace a scrutiny of work done, with an eye to locate and set right defects. Further, a portion of his time will be required to visit scenes of occurrences of important crimes, personally supervise important functions, and attend to petitioners and visitors &c.

*

3	Sub Division Offices.
10	Taluk Offices.
9	Treasuries.
9	Revenue Records.
27	Criminal Courts including those of Ex-Officio Magistrates.
10	Jail and Lock-Ups.
40	Village Courts.
44	Police Offices and investigating centres.
10	Taluk Boards.
14	Municipalities.
29	Excise Taluk, Range and Sub Offices.
10	Excise Depots in addition Important retail shops including those licensed for Special Liquors.

After allotting his time to these matters, the time at his disposal to check the state of arrears in his own office and attend to the other duties which the Personal Assistant has to attend to, is too short. Routine work is by no means unimportant and the non-doing of routine work within the prescribed time will affect important work as well. In fact with the growth of Civic consciousness in the people and the opportunity afforded to the Public to comment on public affairs, it is the routine work that is much in the public eye. The days are past when only the bright side of the District Officer's duties received public notice, and it now generally happens that it is the other side that the public will concern itself with. Criticism is not centred on important matters and extends in some cases to the delay of a few days in handing over charge to a newly appointed patel or in the issue of a license to ply a motor bus to a particular individual. It is not that such criticism is not welcome, but the idea is that our work should be so adjusted as to stand a detailed scrutiny from all stand-points.

7. Such adjustment of work cannot be effectively done without an experienced full time Personal Assistant with managing capacity. The present system has been tried and found wanting. The proposal to have a full time Personal Assistant is not a new one. It is only a revival of the post that was in existence four years ago, that is recommended. The work in this District is not less heavy than in the Mysore District, where there is a full time Personal

Personal Assistant in addition to the District Treasury Officer.

(Sd) B. Venkoba Rao,

Deputy Commissioner, Bangalore District.

"Copy"

For Revenue Commissioner.

K.V.-

Letter No. C.C.175/26 dated 22nd December 1926 from the Deputy Commissioner, Bangalore District, Bangalore, to the Revenue Commissioner in Mysore, Bangalore.

I have the honour to bring to your kind notice that the despatch of business in the Bangalore District Office is seriously hampered owing to the want of a whole-time Personal Assistant to the Deputy Commissioner. The Civil Officer (now Mr. Donne) who is also the Assistant Commissioner in charge of the Bangalore Taluk will not always be available for attending to the routine work of the District Office. He is frequently called away to be present at the Field Practices of the British Military Forces, and on such occasions he cannot attend office for days together; for instance, he is now continuously absent near Rajankunte from 14th December 1926 to 22nd December 1926. During Jamabandy and for inspections of villages, Excise shops, date groves, etc., he had frequently to leave Bangalore. As the Deputy Commissioner may also be simultaneously absent there will be no officer in the office to approve of even routine drafts, and not infrequently even to sign fair-copies. There is reason to believe that there is great conjestion in the Taluk Offices in the District and that a large number of old papers are pending disposal. If there is to be a satisfactory improvement in the despatch of revenue work alike in the District and Taluk Offices the help of an efficient whole-time Assistant Commissioner is absolutely necessary. During the past 13 days that I have been in charge I have tried to keep watch over routine and important matters and have found their number ~~gxx~~ growing every day, and I think it is wellnigh impossible for the Deputy Commissioner to attend to all the routine

P. T. O.

routine work himself besides devoting adequate attention to important work and work of a miscellaneous nature which cannot always be satisfactorily described.

2. I therefore request that you will be pleased to recommend to Government for the appointment of a whole time Personal Assistant for the District, if necessary, for a period of one year to start with; the matter may be reconsidered at the end of that period. Though my experience of the District is very limited I have seen enough of the work to convince me that the proposal made by me is absolutely necessary if the efficiency of the District and Taluk Offices is to be improved.

3. After this letter was dictated my office informs me that my predecessors in office had made similar proposals. I did not know of this when I came to the above conclusion a circumstance which may be taken as conclusively establishing the necessity for the posting of a whole-time Personal Assistant. Perhaps I should also add that the Officer selected for the work, if sanctioned should be an experienced officer and not one, who, instead of being a help might perhaps himself require to be helped!

"Copy"

For Revenue Commissioner.

K.V.

APP. F. VI. Gl.]

SUBJECT.....

.....

.....

Section La

File No. 347-26

Serial No. 2

No. R 4925.

*Diary No. of letter replied to...*5374.....

To

The Re.

General and Revenue Secretariat

(Rev)

the *192*

Sir

Date of issue 12-2-27

With reference to your letter no CC 44/25-26 dt 24-1-27 in the matter of appointing a whole time personal asst to the D.C. Bangalore dt, I am directed to state that Mr. Srinivasan, one of the probationary asst recently confirmed, has been posted to the Bangalore dt & to enquire whether the D.C can not utilise the services of Mr. Srinivasan in the capacity of a personal asst. An early reply in the matter is requested.

Signed by Mr. Venkatachariyar

I am Sir

Your obedient servant

List of enclosures.....

over

Copied by.....

Examined by.....

Confidential.
No. P. 24
26-27.
Encl: one.

OFFICE OF THE DEPUTY COMMISSIONER,
BANGALORE DISTRICT.

Dated Bangalore 17th May *192* 7.

CB. 1757

Dear Sir,

I enclose for your information copy of a D.C. letter of date addressed by me both to the Excise Commissioner and the Revenue Commissioner in regard to the appointment of a whole time personal assistant for work in the Bangalore District Office.

Yours sincerely,

S. Bhebbekar

To

N. Madhava Rao, Esqr., B.A., B.L.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

In Perusal

1st Member

Dewan

1715 10/5

1715

D. O.

OFFICE OF THE DEPUTY COMMISSIONER,
BANGALORE DISTRICT.

Confidential.

Dated Bangalore.....17th May.....192 7.

Dear Sir,

I learn that Government are contemplating giving me a personal Assistant and making the Civil Officer the District Excise Officer as well.

I did not say anything in the matter till now because I wanted to study the local conditions before expressing any opinion.

Now that I have gone round the District and acquainted myself with the situation I am of opinion that it is quite unnecessary and inexpedient to deprive the Sub Division Officers of their Excise work and that Revenue Sub Divisional and Excise work of the Bangalore Taluk is heavy and taxing for the Civil Officer if it is done properly and systematically. There are such heavy arrears of Revenue work in the Bangalore Taluk and the Excise work of the City and Taluk requires so much supervision that it will engage the Civil Officer 5 to 6 hours

daily. There is considerable room for improve-
-ment both in the quality and quantity of Revenue work turned out by the Civil Officer.

In those circumstances I would suggest that the Civil Officer should continue to be Sub Division Officer and Excise Officer for Bangaloro Taluk only but should be relieved of his work as Personal Assistant and that a full time Personal Assistant should be given to me as without a full time officer it is well nigh impossible for me to clear the outstanding arrears of work and to keep my office uptodate.

Yours sincerely,
Sd. G.B. Heblikar,

To

S.P. Rajagopalachari, Esq., B.A., B.L.
Excise Commissioner in Mysore.

P.G. D'Souza, Esqr., B.A., B.L.,
Revenue Commissioner in Mysore.

"Copy"

G B Heblikar

Deputy Commissioner,
Bangalore District.

60 33
5371

The Supdt. K.R. Branch
with compliments, to
Kindly have the
previous papers put up

Copy
24/3/27
Ans

LR file no 347-26. is put up

Ans
25-3-27
Ans
25/3

Recd
26/3

CP·1444

Ref. on **No.** C.C.44/26-27.

OFFICE OF THE REVENUE COMMISSIONER
IN MYSORE,

Dated Bangalore....19th.....March.....192 7.

23 LR 347-26

FROM

P. G. D'Souza, Esq., B.A., B.L.,
Revenue Commissioner in Mysore.

To

The Chief Secretary to the Government
of His Highness the Maharaja of Mysore,
Bangalore.

Whole-time Personal Assistant to the Bangalore Deputy Commissioner.

SIR,

With reference to your letter No.R.4925/L.R.347-26-2 dated 12th February 1927 in the matter of appointing a whole-time Personal Assistant to the Deputy Commissioner, Bangalore District, I have the honour to forward herewith copy of Bangalore Deputy Commissiiner's letter No.C.C.175/26 dated 14th March 1927, stating that he was utilising the services of Mr. Srinivasan in the capacity of Personal Assistant but that for reasons stated, the Office of the Personal Assistant to the Deputy Commissioner may be made permanent and the cadre of Assistant Commissioners increased accordingly. In the circumstances reported, I beg to support the Deputy Commissioner's proposal for sanction.

I have the honour to be,

S i r,

Your most obedient servant,

Assistant Commissioner,
For Revenue Commissioner,
Absent from the station.

BR.

Letter No.C.C.175/26 dated 14th March 1927, from the Deputy Commissioner, Bangalore District, to the Revenue Commissioner in Mysore, Bangalore.

Subject:-- Re wholetime Personal Assistant to the Deputy Commissioner, Bangalore District.

With reference to your endorsement No.C.C.44/25-26 dated 18th February/1st March 1927, forwarding copy of letter No.R.4925/L.R. 347-26-2 dated 12th February 1927, from the Chief Secretary to Government regarding the employment of Mr. Srinivasan as Personal Assistant to the Deputy Commissioner, Bangalore District, I have the honour to state that I have no objection whatever to utilize the services of Mr. Srinivasan in that capacity and I have already reported to you in my D.O. letter No. B.3-L. 2324-27 dated 17th February 1927 that I have been utilizing him in that capacity.

As you are aware Mr. Srinivasan has since been transferred and Mr. N. Madhava Rao has been posted in his place and I propose to utilize his services in the same way as I am doing Mr. Srinivasan's.

I have now been exactly three months in charge of the District and I have no hesitation in saying that the services of a whole time Personal Assistant are absolutely necessary, if work in the Bangalore District is to be kept even fairly up-to-date. The daily tappal received in the office is very heavy; I believe at least as heavy as in Mysore, if not heavier. My own impression is that it is heavier and the amount of distracting miscellaneous work which claim the Deputy Commissioner's attention- particularly from the City - is enormous. I have now made an inspection of the office and I find there are very many things which require speedy and continuous attention For instance, the business Statistics of the office are not correct and I have put the Head Clerk and his staff on the task of reconciling the current registers and with the Personal Registers and I have not been able to get a final report from him. This work on which the Head Clerk is engaged for over two months may yet take another three

P. T. O.

three months for completion. Revenue Appeals filed months and even years ago had not been posted for hearing. All these had to be unearthed, brought on the Appeal Register and posted to different dates. The cases are now being regularly heard but the pendency is large, viz. 114 on 1st February 1927. The papers in the Muzrai, Excise and Judicial Sections require thorough scrutiny and when I casually inspected the records the other day I found they were in a state of great confusion. Action is being taken to introduce some order. It is not unusual to occasionally light upon bundles of unsorted papers thrown in the Records or elsewhere which turn out to be current papers awaiting disposal. At least two such big bundles were discovered and they are being sorted out and attended to. The papers in the Municipal Section are in chaos and references made months and even years ago by the Taluks have not received attention.

In consultation with the Personal Assistant I have chalked out a programme of work with a view to improve the office in all its branches and with his help, we hope to be able to show some distinct progress; but without him I can promise that it will be well nigh impossible for any Deputy Commissioner to cope with the current work, which itself is exceedingly heavy, and yet keep the office in fair running order.

I have already explained that the Civil Officer is scarcely available for full time work as a Personal Assistant. He has got the charge of the Bangalore Taluk which gives in all branches, and particularly Excise, heavy work. He has got to attend to outdoor inspections and any moment he is liable to be called away for duty in connection with the Field Practices and other Military requisitions. It is only when he has some spare time after all these works are attended to, that he could be expected to give any attention to the District Office. Unless there is a whole time Officer at the head of the office establishment daily and hourly supervising the work, matters will not be satisfactory. Very often petitioners and visitors who come to the office have had to get back without being able to make a representation to any body as there will be no officer and the clerks who will be left without proper supervision are bound to get demoralised. For these reasons I would respectfully recommend that the

P. T. O.

G.R..S VI G 34]

SUBJECT.....

.....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the 192

Date of issue.....17-5-27.....

Signed by.....M. Madhava Rao

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

v translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section G 15

File No. 220 -

Serial No. 2

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read— Letter no. C.E. 44/25-26 dated the 21st January 1927 from the Revl. Commr. in Report recommending the appointment of a whole-time Personal Assistant to the Dy. Commr. Bangalore Dist.

2 Further Correspondence on the same subject ending with the Revl. Commr's letter no. C.E. 44/26-2 ~~Order Thereon No.~~ dated the 23rd March 1927.

Order No 3495-96/G5.

As the Bangalore Dist. Office has a great deal of miscellaneous work Govt. consider that there

...ly for a full time Personal
...ant. They are therefore pleased
...sanction the appointment of a
... time Personal Assistant of the
... of an Assistant Commr
... Dy. Commr, Bangalore in addition
... Civil Officer. (the latter being
... held with the extra work of
... District in addition to his duties
... Civil Officer and Sub Dy. Officer
... Bangalore Taluk.)
... the Cadre of Asst. Commrs. will
... ingly be increased by one.

... Ch. Secy. to Govt

... Rev. Commr

... Comptr. through Chief Secty.

14/9/17

List of enclosures.

Copied by.

Examined by.

W.D. 1888—GPB—1,000,60—21:12:21